



# Florence Lauderdale Animal Shelter

702 East College Street Florence, AL 35630 256-760-6676

## Volunteer Sign Up Form

### Orientation:

- Please select from the following orientations times:  
(You may fill in any date that works for you. You may start volunteering prior to your orientation date 😊.)

\_\_\_\_\_ Tuesday Mornings 10:00 A.M. date: \_\_\_\_\_

\_\_\_\_\_ Thursday Mornings 10:00 A.M. date: \_\_\_\_\_

\_\_\_\_\_ Saturday Mornings 10:00 A.M. date: \_\_\_\_\_

(please cancel within 24 hours if you cannot attend your scheduled date.)

### Note to All Volunteers:

- Our shelter asks that you commit to working one shift (3 hours) each week if possible. Volunteers in good standing may stay as long as they'd like while an employee or supervising volunteer is present. Any volunteer under the age of **16**, must be accompanied by a parent or guardian for a minimum of 3 months. After this period an employee or supervising volunteer will assess his or her ability to work independently, if between the ages of **13-16**. Signed parental consent will be required for volunteers under the age of **18**. No child under the age of **5** may volunteer due to safety concerns; however he or she may participate in toddler activities. Children between the ages of **5-12** may participate in our Jr. Volunteer activities.

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### **Please select from the following times:**

(note- we are glad to have you ANYTIME, this simply helps us in our organization efforts 😊)

- List any weekday(s): \_\_\_\_\_  
\_\_\_\_\_ Mornings (9-12)    \_\_\_\_\_ Afternoons (12-3)    \_\_\_\_\_ Evenings (2-5)
- Saturdays  
\_\_\_\_\_ Mornings (9-12)    \_\_\_\_\_ Afternoons (12-3)    \_\_\_\_\_ Evenings (2-5)
- Sundays  
\_\_\_\_\_ Mornings (9-12)    \_\_\_\_\_ Afternoons (12-3)    \_\_\_\_\_ Evenings (2-5)



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## **Please Initial All**

\_\_\_\_ I agree to abide by all the policies and procedures (verbal and written) presented to me during orientation.

\_\_\_\_ I agree to be an outstanding role model for the FLAS and the humane treatment of animals. I understand that I represent the FLAS and agree to not engage in any activity (physical, verbal, or written) that may cause harm to the reputation of the FLAS.

\_\_\_\_ I agree to keep all records or discussions regarding any customer (adoption or animal control) and FLAS pets confidential.

\_\_\_\_ I agree to use the appropriate channels to share any concerns or feedback, in order to eliminate miscommunication.

1. Supervising Volunteer or FLAS employee
2. Animal Control Director
3. Mayor

\_\_\_\_ I understand that if I am bitten or witness a bite, it is my responsibility to report it immediately to a Supervising Volunteer or FLAS employee. It is state law to report any bite, in the event the skin is broken. Failure to do so will result in termination from the FLAS volunteer program.

\_\_\_\_ I authorize the FLAS to seek emergency medical attention in case of an accident, injury, or illness. If injured while volunteering at the FLAS, I understand that I am not covered by the FLAS insurance carrier nor am I covered by Alabama state worker's compensation law.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

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### **Parental Consent (For volunteers 18 and under):**

I, \_\_\_\_\_, the parent/legal guardian of \_\_\_\_\_, consent to his/her participation as a Florence-Lauderdale Animal Shelter Volunteer. We acknowledge that the activities that he/she will participate in may include, but are not limited to, the handling of animals. We, on behalf of ourselves and the volunteer, take responsibility for and expressly assume any and all risks associated with the volunteer's participation in Florence-Lauderdale Animal Shelter's activities and further agree to indemnify the Florence-Lauderdale Animal Shelter and hold it harmless for and from any losses it may incur as a result of his/her participation.

Date: \_\_\_\_\_ Signature of Parent or Legal Guardian: \_\_\_\_\_



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- ✓ *Here at our shelter, we can always use help with anything and everything! From giving baths to cleaning the facility and helping with events and transports we will never turn down a helping hand. Please review the following areas of service and check the ones you would like to participate in.*
- ✓ *For our **DOG WALKING VOLUNTEERS** - please discuss the times of the day that are best to volunteer to walk. After 4pm we would like to be tucking all our babies in for the evening and walking after this time can get everyone slightly worked up ☺.*

\_\_\_ **DOG WALKING-** Walk dogs around the shelter in the grassy areas or use an open pen to play, exercise, and socialize. You will be given a copy of our dog walking rules. This increases the adoptability of our babies.

\_\_\_ **KENNEL ASSISTANCE-** Feeding and watering all dogs/and cleaning kennel area. This is imperative to provide an excellent quality of life for all shelter dogs.

\_\_\_ **CAT/KITTEN ROOMS-** Feeding and watering all cats/ and cleaning their cages. Again, this is imperative to provide an excellent quality of life for all shelter cats. You may also work on socializing them.

\_\_\_ **ADOPTION CONSELOR-** Assist the public visiting the animal shelter by answering questions and in filling out the adoption contract. This role plays a huge part in making sure families get the pet that is best suited for their lifestyle. You may also volunteer to take digital photos and upload to social media with stories on each shelter baby in efforts to increase adoptions.

\_\_\_ **EVENTS ASSISTANCE-** Participate in community events in the Shoals area promoting the FLAS and scheduled adoption/fundraiser events.

\_\_\_ **GENERAL CLEANING-** Laundry, Dishes, and weekly tasks. This covers general cleaning of all the different areas of the shelter.

\_\_\_ **YARD WORK-** Cutting and weed-eating the grass and maintaining outside fences.

\_\_\_ **TRANSPORT TEAM-** Help FLAS with the transfer of animals to our placement partners throughout the United States and using your own vehicle to transport animals to other shelters and/or rescue groups on an on-call basis.

\_\_\_ **FOSTER CARE-** Provide a temporary home to animals who need a bit of time and extra TLC before being made available for adoption and going to their new homes. This may include short term fosters already scheduled for rescue or a mamma and kittens that need a foster until kittens are old enough for adoption. Foster scenarios may differ.

\_\_\_ **VOLUNTEER PROGRAM ASSISTANCE-** Provide administrative support to the volunteer program at FLAS with data entry, filing, and paperwork support.



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## **Jr. Volunteer Activities**

- \_\_\_ ADOPTION PACKETS-** Put together adoption packets for events.
- \_\_\_ SOCIALIZE KITTENS AND PUPPIES-** Playing with the puppies and kittens at the shelter helps to socialize them and increase their adoptability.
- \_\_\_ READ TO THE DOGS-** We welcome our Jr. Volunteers to bring their favorite book and we will set you up with a pet to read to.
- \_\_\_ BATHING-** We always have pets that could use a little “freshening up” and who doesn’t like loving on a squeaky clean puppy!?
- \_\_\_ MAKE A BED OR DOG TOY-** If you have a talented family member to pair up with, we would love to see your creative side shine through by making pet beds and even dog toys. Pinterest always has awesome ideas 😊!

## **Toddler Activities**

To ALL our sweet toddlers out there that love animals, even though you may not be quite big enough to participate in hands on volunteering at the shelter there are a few things we could use your help with!

- \_\_\_ Color your own picture or a page from our activity book: “Meet PETE the Pound Puppy”** Then pick out a shelter pet and we will put your artwork on the front of their cage. This will let them know how much you care!!!
- \_\_\_ Bring a donated toy that you picked out to the shelter and pick a shelter dog to gift it to!**