

NOTICE TO LICENSEES:

All City of Florence Privilege Licenses, as required by the current license ordinance, expire on December 31 of each year and are due and payable on January 1, of the following year. All licenses not paid before February 1 (March 1 for insurance companies) of the current license year shall become delinquent, and a penalty, as set forth in the current license ordinance, shall be added thereto. If for any reason the business has been discontinued, please forward written notice to this effect to the address indicated on the bottom of the return.

If there have been any changes in basic information (name, address, telephone number, etc.), please enter the new information on the application.

If there have been no changes in basic information, complete the application (gross receipts, computation, date, signature, etc.) and mail it along with your check for the amount due to the address indicated on the bottom of the return. When applying in person please BRING THE PRE-PRINTED APPLICATION, COMPLETED, to our office. This will shorten the time required to renew your license.

All contractors engaged in construction trades are REQUIRED to file with the City of Florence, prior to the issuance of a privilege license, a certificate of insurance and a copy of any mandated State certifications. NO CHECKS OR MONEY WILL BE HELD FOR ANY PRIVILEGE LICENSE PENDING RECEIPT OF A CERTIFICATE OF INSURANCE.

The Zoning Ordinance of the City of Florence, Alabama, prohibits the operation of any business in a residential zone without prior written approval by the Building Department. Without this approval, no business activities are allowed on the premises. Business activities include, but are not limited to any home occupation, customer/client transactions, employees reporting for work or storage of contractor materials and/or equipment. Any violation of this provision will be punishable by a citation and/or court appearance.


Robert M. Leyde
City Clerk, CMRO