



City of Florence, Alabama

Building Department

APPLICATION FOR PERMIT TO DEVELOP IN A SPECIAL FLOOD HAZARD AREA

“Develop and Development” is defined as any man-made change to improved or unimproved real estate, including, but not limited to, buildings or other structures, mining, dredging, filling, grading, paving, excavation, drilling operations, and storage of equipment or materials.

Please print or type legibly and fill in all that apply

<ul style="list-style-type: none"> APPLICANT* NAME: _____ ADDRESS: _____ CITY/STATE/ZIP: _____ PHONE:() _____ CELLULAR:() _____ FAX:() _____ PAGER:() _____ EMAIL: _____ *Applicant is required to be authorized by owner to undertake work	<ul style="list-style-type: none"> OWNER NAME: _____ COMPANY NAME: _____ ADDRESS: _____ CITY/STATE/ZIP: _____ PHONE:() _____ CELLULAR:() _____ FAX:() _____ PAGER:() _____ EMAIL: _____
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- SITE ADDRESS OF PROPOSED DEVELOPMENT:** _____

- DESCRIPTION OF PROPOSED DEVELOPMENT:** _____

- PROPOSED METHOD(S) OF FLOOD PROTECTION (Check all appropriate items)**

 Elevation Wet Floodproofing Dry Floodproofing Other (describe): _____

- CONSTRUCTION TYPE (Check one)**

 Residential Addition Accessory Structure Temporary Structure
 Improve Existing Structure Non-Residential Demolition
 Other: _____

- PROPOSED DEVELOPMENT (Check all appropriate items)**

 New Construction Subdivision Earthwork/Filling Earthwork/Grading Alteration/Repair
 Watercourse Alteration Dredging Relocation Manufactured (Mobile) Home Installation
Other (Describe) _____

- ALTERATIONS, ADDITIONS, OR SUBSTANTIAL DAMAGE/IMPROVEMENTS TO AN EXISTING STRUCTURE:**

- What is the estimated market value of the existing structure? \$ _____
- What is the estimated cost of the proposed construction? \$ _____

If the cumulative cost of the proposed construction in conjunction with any previous improvements during the past five (5) year from the commencement date of the initial improvement project equals or exceeds 50 percent of the market value of the structure, then the substantial improvement/damage requirements apply. (Complete the *Substantial Improvement/Damage Certification* forms).

- SITE IDENTIFICATION AND CHARACTERISTICS:**

- Is there a floodway identified on the flood hazard maps? ___ Yes ___ No
- If the answer to above Item #1 is “Yes”, has a No Rise Certification been completed and attached? ___ Yes ___ No
- Flood zone, base flood elevation (BFE) and panel number from the Flood Insurance Rate Map (FIRM) or Flood Hazard Boundary Map (FHBM) for the proposed development: Zone _____ Panel Number _____

4. What is the Base Flood Elevation BFE at the site? _____ feet
5. Required lowest floor elevation (including basement): _____ feet
6. Required elevation for attendant utilities, including all heating and electrical equipment, to be installed or flood-proofed to: _____ feet
7. If structure is flood-proofed, required elevation for flood-proofing is: _____ feet
8. Will the proposed development require alteration of any watercourse (including culverts, channel lining, relocation) ___ Yes ___ No

• **ADMINISTRATIVE:**

1. The applicant understands that an on-site inspection is required at the time of completion of the lowest floor and/or lowest horizontal supporting member is in place.
2. For projects with only GRADING and/or FILL WORK: On-site inspection is required at the time of completion of grading and/or fill work.
3. At the time of inspection, a certified **Elevation Certificate** using a current FEMA Form 81-31 and is required to be on-site and the original on file in the Building Department Office.
4. If for any reason elevation does not comply with the required height above BFE (Base Flood Elevation) alterations will be required to be made before continuing construction.
5. A Final Inspection is required on the structure after the building is completed and ready for occupancy. The benchmark is to be left on site until the development is completed at that location.
6. Provide "As Built" Floodproofing certification, if required, by a registered professional engineer.
7. Applicant is responsible for acquiring (**required and approved**) Local, State, or Federal permits prior to the start of construction.
8. Comments: (Attach additional comments if necessary) _____

• **SUBDIVISION:**

1. Does this subdivision or other development contain 50 lots or 5 acres (whichever is less)? ___ Yes ___ No
2. If yes, has flood elevation data been provided by the developer? ___ Yes ___ No

• **REQUIRED SUBMITTALS** (check all required items submitted with this application)

- SITE PLAN** *required for all applications.* Show buildings and improvements, proposed extents of fill placement, property boundaries, flood plain and floodway limits, proposed flood protection level (finish floor elevation or flood proof elevation), base flood elevation, FIRM panel #, map index date, and seal of registered land surveyor or professional engineer.
- CERTIFICATION OF BUILDING ELEVATION DETAILS (ELEVATION CERTIFICATE)** *required for all elevated construction.* Include certification of base flood elevation (BFE) and proposed finished floor elevation or flood-proofing of all attendant utilities (all heating, cooling, electrical and mechanical equipment), and such other information required to show compliance with the flood zone ordinance. A Completed FEMA Elevation Certificate. Include base flood elevation determination and methodology by licensed professional engineer.
- BUILDING FLOOD-PROOFING DETAILS (FLOOD-PROOFING CERTIFICATE)** *required for all non-residential flood-proofing.* Include flood-proofing certification of construction plans by registered architect or professional engineer. Plans must clearly show BFE, proposed flood-proofing elevation, elevation or flood-proofing of all attendant utilities (all heating, cooling, electrical and mechanical equipment), and such other information required to show compliance with the flood zone ordinance requirements.
- NO RISE CERTIFICATION** *required for all floodway development.* Include encroachment study and no-rise certification by professional engineer.

The Undersigned hereby makes application for a permit to develop in a designated Flood Hazard Area (100 Year Floodplain). The work to be performed is described above and in attachments hereto. The undersigned agrees that all such work shall be done in accordance with the requirements of the Floodplain Management Ordinance of the City of Florence and with all other applicable Federal, State, and local regulations.

Signature: _____ **Date:** _____

Print: _____

Shaded box for office use: P.I.D. No.: _____ Address Verified By: _____ Modified Address: _____ ___ APPROVED ___ DENIED ___ CONDITIONAL (ATTACH COMMENTS RELATED TO CONDITIONAL APPROVAL)	Date _____ Case No. _____ Master No. _____ Project No. _____
LOCAL ADMINISTRATOR'S SIGNATURE: _____ DATE: _____	