

RESOLUTION

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF FLORENCE, ALABAMA as follows:

That the following advancement and/or reimbursement of travel expenses be approved:

<u>EMPLOYEE</u>	<u>DESCRIPTION OF TRAVEL</u>	<u>ADVANCED EXPENSE</u>
Christian Irons	Hazmat/MMD Technician Class-Dothan	\$226.03
Brian Berry	8 th Annual Peer Support Conference-Dothan	\$182.76
Wade Fowler	Active Shooter for Public Safety-Cullman	\$260.00

ADOPTED this the _____ day of _____, 2025.

CITY COUNCIL

APPROVED this _____ day of _____, 2025.

MAYOR

ADOPTED & APPROVED this _____ day of _____, 2025.

CITY CLERK



TRAVEL VOUCHER REQUISITION

DATE: January 8, 2025

VOUCHER NO. FIR - 000040

CHECK ONE:

- 1) ADVANCE EXPENSE REQUEST
- 2) REIMBURSEMENT REQUEST
- 3) PRE-PAID EXPENSES (registration, airline, etc.)
- 4) PURCHASE CARD REQUEST

AMOUNT REQUESTED \$226.03
 CHARGE TO ACCT. NO. 42200-283


Authorization is requested to advance the amount of: \$ _____ 1) to employee
 OR approve the amount of: \$ 226.03 2) to employee for reimbursement
 OR to disburse the amount of: \$ _____ 3) for registration, airline ticket, etc.
 OR approve the amount of: \$ _____ 4) for purchase card

To Christian Irons as travel expense for the following purpose: Hazmat/MMD Technician Class in Dothan, Alabama.

on the dates of 12/8/2024-12/13/2024.

SIGNED: 
 PERSON AUTHORIZED TO MAKE TRIP

APPROVAL

DEPT. HEAD 
 MAYOR _____

COUNCIL MEMBER _____
 COUNCIL MEMBER _____
 OR
 RESOLUTION ADOPTED ON _____

ESTIMATED TRIP EXPENSES

	Regular Expenses	Expenses paid w/ Purchase Card
Gasoline	\$66.44	
Registration Fee		
_____ Miles @ rate approved by the IRS		
Airline Ticket(s)		
Lodging		
Meals and Tips	\$159.59	
Taxi Fares		
Miscellaneous: _____		
TOTAL COST OF TRIP	\$226.03	
Total Advanced	-	
Less Cost of Trip		
Rebate Due City or Balance Due Employee	\$226.03	

I hereby certify that the above amount(s) are true and correct.

SIGNED: 
 PERSON AUTHORIZED TO MAKE TRIP

NOTE: ALL ADVANCES MUST BE APPROVED BY CITY COUNCIL RESOLUTION PRIOR TO BEING ISSUED. ADVANCEMENT VOUCHERS SHOULD BE SUBMITTED TO THE MAYORS OFFICE NO LATER THAN NOON, THURSDAY, PRIOR TO THE COUNCIL MEETING. REIMBURSEMENT REQUEST VOUCHERS ARE TO BE APPROVED BEFORE THE TRIP IS MADE. RECIEPTS ARE REQUIRED FOR ALL REIMBURSEMENT AND MUST BE TURNED IN TO THE APPROPRIATE ACCOUNTING DEPARTMENT WITHIN FIVE (5) WORKING DAYS OF RETURNING FROM THE TRIP. FAILURE TO COMPLY WITH THIS POLICY MAY RESULT IN THE EMPLOYEE BEARING THE COST OF THE TRIP.



TRAVEL VOUCHER REQUISITION

DATE: 1/3/2025

VOUCHER NO. POL - 25-00012

CHECK ONE:

- 1) ADVANCE EXPENSE REQUEST
- 2) REIMBURSEMENT REQUEST
- 3) PRE-PAID EXPENSES (registration, airline, etc.)
- 4) PURCHASE CARD REQUEST

AMOUNT REQUESTED 182.76
 CHARGE TO ACCT. NO. 283-42100

Authorization is requested to advance the amount of: \$ 182.76 1) to employee
 OR approve the amount of: \$ _____ 2) to employee for reimbursement
 OR to disburse the amount of: \$ _____ 3) for registration, airline ticket, etc.
 OR approve the amount of: \$ _____ 4) for purchase card

To Brian Berry as travel expense for the following purpose: _____
 For lodging and meals for Brian Berry to attend the 8th Annual Peer Support Conference
 in Dothan, Alabama
 on the dates of 2/10-2/11/2025.

SIGNED: *B. Berry*
 PERSON AUTHORIZED TO MAKE TRIP

APPROVAL

DEPT. HEAD *[Signature]*
 MAYOR _____

COUNCIL MEMBER _____
 COUNCIL MEMBER _____
 OR
 RESOLUTION ADOPTED ON _____

ESTIMATED TRIP EXPENSES

	Regular Expenses	Expenses paid w/ Purchase Card
Gasoline	_____	_____
Registration Fee	_____	_____
_____ Miles @ rate approved by the IRS	_____	_____
Airline Ticket(s)	_____	_____
Lodging	152.76	_____
Meals and Tips	30.00	_____
Taxi Fares	_____	_____
Miscellaneous: _____	_____	_____
_____	_____	_____
TOTAL COST OF TRIP	<u>182.76</u>	_____
Total Advanced	_____	_____
Less Cost of Trip	_____	_____
Rebate Due City or Balance Due Employee	_____	_____

I hereby certify that the above amount(s) are true and correct.

SIGNED: _____
 PERSON AUTHORIZED TO MAKE TRIP

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8th Annual Peer Support Conference

Our eighth annual Alabama Law Enforcement Alliance for Peer Support (ALLEAPS) Conference is a two-day event you do not want to miss. The Conference is open to emergency responders, including law enforcement officers, correction officers, EMA personnel, retirees, dispatchers, and spouses. The Annual Peer Support Conference will be approved for APOSTC (Officer and Executive level) continuing education hours, and other CEUs will be applied to ensure all receive attendance credit.

Monday, February 10, 2025, at 5:00 p.m. in the Harvest Church Fellowship Hall: The Harvest Men's Ministry will have a cookout for all attendees, including a meet-and-greet with this year's guest speaker. You will not want to miss the presentation given by our special guest speaker.

Tuesday, February 11, 2025, at 8:30 a.m. in the Harvest Worship Center: The Annual Conference will begin at 8:30 a.m. and conclude at 4:30 p.m. Registration and check-in will start at 8:00 a.m. in the main lobby at Harvest Church. Cherry and Irwin, Attorneys at Law, will provide the Grand Door prize.

All spouses are invited to attend the meet-and-greet and the Conference. There is **NO COST** for the meet-and-greet or the Conference; lunch will be provided; however, registration is required for both events.

Online registration: <https://harvestdothan.ccbchurch.com/goto/forms/264/responses/new>

A block of rooms has been reserved at the Double Tree by Hilton in Dothan, Alabama, at a discounted rate. Reservations must be made before February 1, 2025, to receive the discount rate. **Online registration:** [ALLEAPS \(hilton.com\)](https://alleaps.hilton.com)

THIS YEAR'S GUEST SPEAKER: Christopher Hoyer, author of When that Day Comes: Training for the Fight, experienced three separate shootings and one life-altering gunfight, an ugly battle that, in just 4.5 seconds, cost a fellow officer his life. This, ultimately, led to Hoyer's retirement from a job he loved. His story is your story.

Chris Hoyer, a retired street cop turned author and keynote speaker, does not just speak on the topic of law enforcement. He speaks holistically on the topic of surviving a career, officer wellness, and the dream of retirement. He shares his account of how he survived a twenty-plus-year career. Hoyer opens up a much-needed conversation in his community.


Chris shares his own story in hopes of helping fellow law enforcement officers take that first life-saving step toward their own happy and healthy ending. Each officer will walk away with real-life strategies for reaching retirement, tools and resources for mental and emotional health, and a lifelong brother who gets it.

Jason Fort

From: DoubleTree by Hilton Confirmed <noreply@h6.hilton.com>
Sent: Thursday, January 2, 2025 11:07 AM
To: Jason Fort
Subject: Your Feb-10-2025 Confirmation #86696487

Caution: This is an external email from outside of the City of Florence Organization. Please take care when interacting with this email. If you are in doubt please contact the IT Department.





Hi Jason 
47,979 Points / Silver

See you soon, Jason Fort
Your reservation for Feb-10-2025 has been confirmed.
Confirmation #86696487



Doubletree by Hilton Dothan


 2740 Ross Clark Circle
Dothan AL 36301 US
[Maps & Directions>>](#)

 [+13346991400](tel:+13346991400)

10 MON FEB
Check In: 4:00 PM


1 Night

11 TUE FEB
Check Out: 11:00 AM

 [Add to Calendar](#)

Your Room Information

Guest Name: Jason Fort
Guests: 2 Adults
Rooms: 1
Room Plan: 1 KING BED


Your Rate Information ALLEAPS

Rate per night
10-Feb-2025 - 11-Feb-2025 134.00 USD

Total for Stay per Room Rate 134.00 USD

Taxes 18.76 USD

Total price for Stay 152.76 USD

 [Modify Your Reservation >>](#)

Plan Ahead With These Tips:

BE MY EYES APP + HILTON



Bring the world into view with Be My Eyes

Our new partner **Be My Eyes** helps guests who are blind or low vision for every part of their stay with us with on-demand support. Simply download the app to get started.

[Learn More](#)

Rate Rules and Cancellation Policy

- There is a credit card required for this reservation.
- If you wish to cancel, please do by 11:59 p.m. on Feb-08-2025, to avoid cancellation penalty equal to the first night's room and tax.
- When you check in, a hold may be placed on your card for the full anticipated amount to be owed to the hotel, including estimated incidentals, through your date of check-out. Any such hold may not be released for 72 hours from the date of check-out or longer at the discretion of your card issuer.
- If the slider is used to select a Points and Money combination, that selection is final once your stay is booked.

Additional Information



We are a smoke-free hotel

Tax

9.0% Per Room Per Night
4.0% Per Room Per Night
1.0% Per Room Per Night

Please do not reply to this email, as mail sent to this address cannot be answered. If you have questions please visit our [Customer Support](#) page and select the applicable contact method.

Disclaimer: Room interior varies by hotel and the room booked may differ from room shown in this email.

*Standard Wi-Fi is free for Hilton Honors members. Premium, if available, has a fee (except for Diamond members). Wi-Fi access is not free in meeting spaces or at properties with a resort charge.

** Service of alcoholic beverages is subject to state and local laws. Must be of legal drinking age. Hilton Requests Upon Arrival(TM) items are subject to availability.

† Visit [Hilton.com/guarantee](https://www.hilton.com/guarantee) to learn more about our Best Price Guarantee.

Using a debit/credit card to check in? A hold may be placed on your card account for the full anticipated amount to be owed to the hotel, including estimated incidentals, through date of check-out. Holds may not be released for 72 hours from date of check-out or longer at the discretion of your card issuer. [Click here](#) if you need to modify or cancel your reservation.

Any change to your arrival or departure date or room type is subject to hotel availability and may result in a possible rate change or additional fee. Changes also may not be possible at a later date.

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Hilton Reservations and Customer Care | 7930 Jones Branch Drive | McLean, Virginia 22102, USA

R03_B02_NMK_OTR_V33_MULTIBR_H03_EN



TRAVEL VOUCHER REQUISITION

DATE: 1/3/2025

VOUCHER NO. POL - 25-00014

CHECK ONE:

- 1) ADVANCE EXPENSE REQUEST
- 2) REIMBURSEMENT REQUEST
- 3) PRE-PAID EXPENSES (registration, airline, etc.)
- 4) PURCHASE CARD REQUEST


AMOUNT REQUESTED 260.00
 CHARGE TO ACCT. NO. 283-42100

Authorization is requested to advance the amount of: \$ 260.00 1) to employee
 OR approve the amount of: \$ _____ 2) to employee for reimbursement
 OR to disburse the amount of: \$ _____ 3) for registration, airline ticket, etc.
 OR approve the amount of: \$ _____ 4) for purchase card

To Wade Fowler as travel expense for the following purpose: _____
For registration and meals for Wade Fowler to attend the Active Shooter Incident for Public Safety
Communicators in Cullman, Alabama
 on the dates of 2/24/2025.

SIGNED: 
 PERSON AUTHORIZED TO MAKE TRIP

APPROVAL

DEPT. HEAD 
 MAYOR _____

COUNCIL MEMBER _____
 COUNCIL MEMBER _____
 OR
 RESOLUTION ADOPTED ON _____

ESTIMATED TRIP EXPENSES

	Regular Expenses	Expenses paid w/ Purchase Card
Gasoline		
Registration Fee	<u>230.00</u>	
<u> </u> Miles @ rate approved by the IRS		
Airline Ticket(s)		
Lodging		
Meals and Tips	<u>30.00</u>	
Taxi Fares		
Miscellaneous: _____		
TOTAL COST OF TRIP	<u>260.00</u>	
Total Advanced		
Less Cost of Trip		
Rebate Due City or Balance Due Employee		

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COURSE DESCRIPTION

Active shooter incidents are high-risk, high-stakes events that, without warning, can cause devastating consequences in just a few brief moments. For all facets of public safety, including communications, there are a host of issues that make responding to an active shooter incident more difficult than many other armed subject calls.

These types of incidents have been increasing in frequency. Shooters have a wider range of more powerful weapons available. The motivations behind these incidents continue to grow more complex. As with any other type of emergency situation, the telecommunicator plays a vital role in the response to active shooter incidents.

Telecommunicators need to be aware of the unique challenges posed by active shooter incidents and be prepared to address them well in advance. This course looks at the role of the telecommunicator through all stages of an active shooter incident.

This course is built on the experiences of frontline telecommunicators who have worked active shooter incidents. Upon their recommendation, the course is structured along the arc of events that happen before, during and after an active shooter incident. The goal of the course is to educate telecommunicators about the intricate issues and challenges posed by active shooter incidents, including preparedness for an incident, response to an incident and the role the telecommunicator plays following an incident.

Topics include

- Overview of incidents, perpetrators and targets
- Phases of an active shooter incident
- Getting and handling calls reporting an incident
- Dispatch and ongoing communications
- Responder safety and secondary dangers
- Handling calls from victims trapped in the incident
- Telecommunicators' role post-incident: rescue and extraction
- Recovery from an incident: impact and stress, ongoing issues

Perfect for a one day pre-conference or post-conference course.

CLASS INFORMATION

Date(s): February 24, 2025

Time: 8:00 a.m. - 5:00 p.m.

All times are in Central Time.

Location: Cullman County Sheriff's Office Training Building
1920 Beech Ave SE
Cullman, AL, 35055

** Pre-requisite: Due to the nature of this topic it is highly recommended that students have successfully completed a 40 hour formal basic telecommunicator training program. **

REGISTRATION

Tuition: Full, Associate, & Commercial member:

\$230.00

Non-member:

\$280.00

REGISTER at: www.apcointl.org/schedule.

Please read our Registration & Cancellation Policy at www.apcointl.org/registration-policy.

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