



CITY OF FLORENCE, ALABAMA

Department of Procurement

AN EQUAL OPPORTUNITY EMPLOYER
INVITATION-TO-BID NO. GFA-R-00630
Bid to Open February 4, 2025

January 21, 2025

Ladies/Gentlemen

In conformance with the competitive bid law of the state of Alabama, please quote F.O.B. Florence, Alabama, the price for two e6 Low-speed Electric Vehicles that meet or exceed the following specifications for use by the City of Florence.

All bids must list any exceptions to the specifications. If no exceptions are listed, the City shall assume the bidder CAN meet all specifications.

The following conditions are to apply concerning the purchase of the above items:

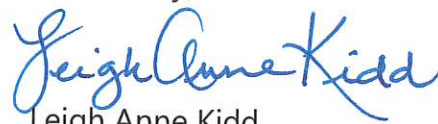
1. Bids will be received in the office of the Purchasing Agent, Third Floor, Room 329, City Hall, 110 West College Street, Florence, Alabama 35630, **until 1:30 p.m. CST, Tuesday, February 4, 2025,** at which time they will be opened and read aloud in the City Auditorium.
2. All bids must be sealed and clearly marked as **"Invitation-to-Bid No. GFA-R-00630, to open February 4, 2025"**.

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3. It is understood that the City of Florence reserves the right to accept or reject any and/or all bids and waive any informalities.
4. In accordance with Section 41-16-50.(a) of the Code of Alabama, in the event a bid is received for an item of personal property to be purchased or contracted for, from a person, firm, or corporation deemed to be a responsible bidder, having a place of business within the corporate limits of the City of Florence, Alabama, whose bid is no greater than five percent (5%) greater than the bid of the lowest responsible bidder, the City of Florence may award the contract to such bidder.
5. All bids must be dated and signed by authorized personnel.
6. No prices shall include state or federal excise taxes; state, or local sales taxes.

Yours Truly,



Leigh Anne Kidd

Purchasing Agent

City of Florence, Alabama
Bid Opportunity for e6 Low-Speed Electric Vehicle

Instructions: The specifications described herein are the minimum acceptable requirements. Bidders must thoroughly read and understand these specifications prior to bid submission.

All bids must be submitted using the City's **Vendor Bid Sheet** provided. Bidders shall complete the Specification Checklist column with a check mark to indicate if the item being bid is as specified. If an item is left blank, the City will assume the bidder cannot meet the specifications, which may cause the bid to be rejected.

By checking any of the "No" spaces, the bidder states that the product being bid does not conform to or there is a variation or exception to that specification. **All variations and/or exceptions must be documented and explained in detail.** If the City determines by any means that exceptions exist that were not identified on such list, then that bid will be disqualified as being non-responsive. If no exceptions are taken, it will be assumed that the bid meets all specifications as stated.

Specifications for e6 Low-Speed Electric Vehicles

SPECIFICATIONS CHECKLIST

Item#		YES	NO
1	8KW Max Lithium Battery		
2	2.2 KW Fast Charger		
3	Power Steering		
4	Full Doors		
5	16" Sport Wheels		
6	Windshield Washer & Defrost		
7	Heater & Fan Kit		
8	Rugged Front & Rear Bumper		
9	Exterior Color/Paint: White		
10	All Options Federal Safety Standards		

IMPORTANT NOTE: Any "No" answers, variations or exceptions to the above specifications Items #1 through #10 must be listed and explained on a separate sheet(s) of paper and returned along with the Vendor Bid Sheet and the Specifications Check List.

Attachments to be included with Bid:

- Detail Specifications Check List (pages 4 – 5) of the Invitation-To-Bid
- Documentation of any variations or exceptions to the above specifications
- Details and specifications of any Additional Options offered



VENDOR'S BID SHEET - BID NO. GFA-R-00630

CITY OF FLORENCE

TWO (2) NEW e6 LOW-SPEED ELECTRIC VEHICLES TO MEET OR EXCEED LISTED SPECIFICATIONS:

PRICE PER VEHICLE \$ _____ (x 2) TOTAL BID \$ _____

Written Total: _____ Dollars and _____ Cents

Expected Delivery Date: _____

SIGNATURE OF AUTHORIZED PERSONNEL: _____

PRINT NAME: _____

DATE SIGNED: _____

COMPANY NAME: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP _____

TELEPHONE NUMBER: _____

PRINT EMAIL ADDRESS: _____

***PLEASE PROVIDE A DETAILED SPECIFICATION SHEET OF THE VEHICLE QUOTED.**