



CITY OF FLORENCE, ALABAMA

Department of Procurement

AN EQUAL OPPORTUNITY EMPLOYER
INVITATION-TO-BID NO. WS-1059
Bid to Open February 11, 2025

January 27, 2025

Ladies/Gentlemen

In conformance with the competitive bid law of the state of Alabama, please quote F.O.B. Florence, Alabama, prices, terms, and earliest delivery on the following:

ITEM #	QUANTITY	DESCRIPTION
1.	1	NEW 6800# CLASS FORKLIFT

MINIMUM SPECIFICATIONS ATTACHED

All bidders must answer **YES** or **NO** to all **Minimum Bid Specifications** and briefly explain any exceptions to the specifications in the attached Bid Specifications Document. The Bid Specifications Document **MUST BE RETURNED WITH YOUR BID**. If no exceptions are listed, the City shall assume the bidder CAN meet all specifications. Questions concerning specifications may be addressed to Andrew Burns @ aburns@florenceal.org

Note:

1. Please use the attached **VENDOR'S BID SHEET** to submit your bid.
2. Payment shall be made within 15 days of delivery and acceptance in accordance with normal operating procedures of the City of Florence Accounting Department.

The following conditions are to apply concerning the purchase of the above items:

1. Bids will be received in the office of the Purchasing Agent, Third Floor, Room 329, City Hall, 110 West College Street, Florence, Alabama 35630, **until 1:30 p.m., CST, Tuesday, February 11, 2025**, at which time they will be opened and read aloud in the City Auditorium.
2. All bids must be sealed and clearly marked as **"Invitation-to-Bid No. WS-1059, to open February 11, 2025"**.
3. It is understood that the City of Florence reserves the right to accept or reject any and/or all bids and waive any informalities.
4. Following Section 41-16-50.(a) of the Code of Alabama, in the event a bid is received for an item of personal property to be purchased or contracted for from a person, firm, or corporation deemed to be a responsible bidder, having a place of business within the corporate limits of the City of Florence, Alabama, whose bid is no greater than five percent (5%) greater than the bid of the lowest responsible bidder, the City of Florence may award the contract to such bidder.
5. All bids must be dated and signed by authorized personnel.
6. No prices shall include state or federal excise taxes or state or local sales taxes.

Sincerely,

Leigh Anne Kidd
Purchasing Agent

City of Florence, Alabama

Minimum Bid Specifications for a New Forklift

Instructions: The specifications herein describe the minimum acceptable requirements for a new forklift. Bidders must meet or exceed the attached specifications. Bidders are to thoroughly read and understand these specifications before bid submission.

All bids must be submitted using the City's **Vendor's Bid Sheet** provided. Bidders shall complete the specification column with a check mark to indicate if the bid item is as specified. If an item is left blank, the City will assume the bidder cannot meet the specifications, which may cause the bid to be rejected.

By checking any "No" spaces, the bidder states that the product being bid does not conform to that specification. All variations and/or exceptions must be documented, referencing applicable specification(s), explained in detail on a separate sheet of paper, and included with the bid submission. If the City determines by any means that exceptions exist that were not identified on such list, then that bid will be disqualified as being non-responsive. If no exceptions are taken, it will be assumed that the bid meets all specifications as stated.

Specifications Checklist:

YES NO

1. 6800 # Capacity/Full Lift Height 182"/24" Load Center		
2. LPG/Ford (Tier 4): Ford 2.5L, balanced, multi-port LPG fuel injected engine, EPA Compliant		
3. Factory-installed swing-down LP bracket		
4. Triple Stage Upright: 182" MFH/86.6" OHL/38.6" FL (6B/8F)		
5. Bottlers Tilt: 6 back/8 forward		
6. Fork Positioner-Side Shifting: 45" FS/ 45" OW, 8" total side shift		

7. Carriage: 45" wide/hook type/ ITA Class III		
8. Load Backrest: 48" high (for 45" Class III carriage)		
9. Forks: 48" long x 5" wide x 2" thick		
10. Green Safety Paint		
11. Solid drive 35 & Steer Tires 30/35		
12. Air Cleaner Safety Element/fits in air cleaner, recommended for dusty/dirty environments		
13. Full-suspension vinyl seat		
14. Tilt wheel w/steering wheel spinner knob		
15. Two rear-view convex mirrors		
16. Convenience console/Storage tray, paperwork clip. Mounted right side of seat		
17. Safety Orange Seat Belt		
18. Rear grab handle w/horn button		
19. Safety Seat Hip Restraints		
20. 5" Color LCD Display on dashboard		
21. LED headlights (OHG mounted)		
22. LED rear work light		
23. LED strobe light (yellow)		
24. LED rear blue safety light (front & rear)		
25. Audible back-up alarm		

26. Auxiliary valve(s): Double for four hoses (4-spool, 2-levers)4/ea hood mounted levers		
27. Operator Pedals: Accelerator/Brake/Inching		
28. Fire Extinguisher		
29. Wet Cooled disc brakes w/10,000-hour warranty		
30. Warranty: Standard 2 years/4,000 hours, Extended 5 years/10,000 hours		
31. Delivery within one month of purchase		

Expected delivery date if requested delivery date cannot be met: _____

This Specification Checklist must be returned with the completed Vendor's Bid Sheet.

All variations and/or exceptions must be documented, referencing applicable specification(s), and explained in detail and included on a separate sheet of paper with bid submission.



VENDOR'S BID SHEET - BID NO. WS-1059
FLORENCE WATER DEPARTMENT
NEW 6800# CLASS FORKLIFT

ITEM #	QUANTITY	TOTAL
1.	1	\$ _____

Written Total: _____ Dollars and _____ Cents

SIGNATURE OF AUTHORIZED PERSONNEL:

PRINT NAME: _____

DATE SIGNED: _____

COMPANY NAME: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP _____

TELEPHONE NUMBER: _____

PRINT EMAIL ADDRESS: _____