



CITY OF FLORENCE, ALABAMA PROCUREMENT DEPARTMENT

AN EQUAL OPPORTUNITY EMPLOYER

INVITATION-TO-BID NUMBER FBO-199

Bid opening: Tuesday, May 20, 2025

May 1, 2025

Ladies/Gentlemen:

In conformance with the Competitive Bid Law of the State of Alabama, please quote the City of Florence firm prices for a one (1) year period, and by mutual agreement this may be extended for two (2) additional one (1) year periods beginning the date of the approved Purchas Order, on the following:

<u>ITEM #</u>	<u>DESCRIPTION</u>
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| 1. | Diesel Fuel No. 2, a regular grade ASTM No. 2 diesel fuel for trucks, buses, tractors, and other diesel-powered equipment - delivered in quantities of 500 to 1000 gallons by your truck (tank-wagon). |
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ALTERNATE:

Same as above, except delivery in quantities of approximately 9,000 gallons by your transport truck.

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| 2. | 100% Conventional Motor Gasoline, No Ethanol. Regular unleaded, minimum Octane 87; Unleaded, minimum Octane 89; Supreme unleaded, minimum Octane 92; gasolines must meet State and Federal specifications and tests. |
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NOTE: All gasoline delivered in quantities of approximately 9,000 gallons by your tank-wagon or transport truck. All gasoline delivered shall be metered as it is deposited in City tanks. The successful bidder shall sell gasoline to the City of Florence free of Federal excise tax and shall handle the refund procedure.

The following conditions are to apply concerning the purchase of the above items:

1. The City of Florence will be entitled to any price decreases and will be notified prior to any increases in quoted pricing before delivery and invoicing. All gasoline delivered shall be metered as it is deposited in the City's tanks. All gasoline shall be sold to the City of Florence free of Federal excise tax and bidder will handle refund procedures.

2. All bids must be sealed and returned in an envelope clearly marked on the front "**Bid No. FBO-199, to open May 20, 2025**".
3. Bids will be received in the Office of the Purchasing Agent, Third Floor, Room 329, City Hall, 110 West College Street, Florence, Alabama 35630, **until 1:30 p.m. CDT, Tuesday, May 20, 2025, at which time they will be opened and read aloud in the City Auditorium.**
4. It is understood that the City of Florence reserves the right to accept or reject any and/or all bids and waive any informalities.
5. In accordance with Section 41-16-50.(a) of the Code of Alabama, that in the event a bid is received for an item of personal property to be purchased or contracted for from a person, firm or corporation deemed to be a responsible bidder, having a place of business within the corporate limits of the City of Florence, Alabama, whose bid is no more than five percent (5%) greater than the bid of the lowest responsible bidder, the City of Florence may award the contract to such resident responsible bidder.
6. All bids must be dated and signed by authorized personnel.
7. No prices shall include state or federal excise taxes. All fees, taxes, etc. that are charged must be included in "per gallon above costs" column.
8. **ALL BIDS MUST BE SUBMITTED ON THE ENCLOSED VENDOR BID FORM. VERIFICATION OF THE COST OF FUELS ON TUESDAY, MAY 13, 2025 MUST BE ATTACHED TO THE BID OR THE BID MAY BE REJECTED.**

Sincerely,



Leigh Anne Kidd,
Purchasing Agent



VENDOR BID FORM

BID NO. FBO-199

DIESEL AND GASOLINE FUEL

ITEM 1: Cost of diesel fuel No. 2 as of May 13, 2025 \$ _____
Per gallon above cost (profit, freight, fees, taxes) \$ _____
Total Bid for Diesel Fuel No. 2 as of May 13, 2025 \$ _____

ALTERNATE: Cost of diesel fuel No. 2, as of May 13, 2025 \$ _____
(approximately 9,000 gallons)
Per gallon above cost (profit, freight, fees, taxes) \$ _____
Total Bid for Diesel Fuel No. 2 as of May 13, 2025 \$ _____

ITEM 2: Cost of unleaded 87 Octane gasoline as of May 13, 2025 \$ _____
100% Conventional Gasoline, No Ethanol.
Per gallon above cost (profit, freight, fees, taxes) \$ _____
Total Bid for 87 Octane gasoline as of May 13, 2025 \$ _____

Cost of unleaded 89 Octane gasoline as of May 13, 2025 \$ _____
100% Conventional Gasoline, No Ethanol.
Per gallon above cost (profit, freight, fees, taxes) \$ _____
Total Bid for 89 Octane gasoline as of May 13, 2025 \$ _____

Cost of unleaded 92 Octane gasoline as of May 13, 2025 \$ _____
100% Conventional Gasoline, No Ethanol.
Per gallon above cost (profit, freight, fees, taxes) \$ _____
Total Bid for 92 Octane gasoline as of May 13, 2025 \$ _____

SIGNATURE OF AUTHORIZED PERSONNEL:

_____ **DATE SIGNED:** _____

PRINT NAME: _____

COMPANY NAME: _____

ADDRESS: _____

CITY: _____ **STATE:** _____ **ZIP** _____

TELEPHONE NUMBER: _____

PRINT EMAIL ADDRESS: _____